

**City Board of Education
Washington Court House City Schools
Board Meeting
Monday, August 24, 2026 at 7:00 PM**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at 306 Highland Avenue, on Monday, August 24, 2026 at 7:00 PM and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (Agenda Item 1)

The meeting was called to order at 7:00 PM by President Camp. Dr. Camp led the Pledge of Allegiance.

ROLL CALL (Agenda Item 2)

Board Members Present:

Mr. Bunch
Dr. Camp
Mrs. Downing
Mrs. Lynch
Mr. Upthegrove

Others Present:

Chris Briggs
Becky Mullins
Lisa Robinson
Erica Malone
April Self
Tyler Flora

ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA (Agenda Item 3)

None

APPROVAL OF MINUTES (Agenda Item 4)

The minutes of the July 27, 2026 regular meeting were included with the agenda. President Camp asked if there were any corrections, additions, or deletions to the minutes.

Motion 2026-66

Mr. Upthegrove moved to accept the approval of the minutes.

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Mr. Bunch, yea; Dr. Camp, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea
(5 yeas)

President Camp declared the motion carried.

PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM (Agenda Item 5)
None

PRESENTATIONS (Agenda Item 6)

- **Legislative Liaison Report –Zach Camp**

SUPERINTENDENT’S REPORT- Dr. Briggs (Agenda Item 7)

The Superintendent recommended the approval of the following personnel items:

A. Non-Acceptance of Contracts for 2026-2027:

1. Kaleigh Bondurant – Educational aide

B. Resignations:

1. Shelby Wolfe – Educational aide, effective July 31, 2026
2. Briana Montgomery – Substitute cook, effective August 13, 2026
3. Donna Bryan – Educational aide, due to retirement, effective December 31, 2026
4. Mika Ingram – Educational aide, effective August 19, 2026
5. Samantha Marrero – Educational aide, effective August 21, 2026

C. Change of Status:

1. Tara Grimm from substitute teacher to intervention specialist at Belle Aire Intermediate School, effective August 10, 2026
2. Camryn Carroll from substitute teacher to intervention specialist at Cherry Hill Primary School, effective August 17, 2026

D. Unpaid Leaves of Absence:

1. Margaret Matthews – Cook for the first semester of the 2026-2027 school year, effective August 10, 2026
2. Lenetta Jackson – Bus driver from August 31, 2026 through October 30, 2026

E. Employment:

1. Cooper Collins – Substitute cook, effective August 5, 2026
2. Hallie Sword – Guidance secretary at Washington Middle School
3. April Krape – Educational aide

Supplemental Contracts

4. Anne Walker – Tutor
5. Dawn Anderson – Mentor (RESA/2)
6. Shannon Bartruff – Mentor (RESA/1)
7. Beth Campbell – Mentor (RESA/2)
8. Colleen Coole – Mentor (RESA/2)
9. Kathy Daniels – Mentor (RESA/1)
10. Shane Donnenwirth – Mentor (RESA/2)
11. Kendra Ely – Mentor (RESA/1)
12. Dee Funari – Mentor (RESA/1)
13. Erica Halliday – Mentor (RESA/1 and RESA/2)

14. Stacey Jenkins – Mentor (RESA/1)
15. Krystal Matthews – Mentor (RESA/2)
16. Kyle Maust – Mentor (RESA/1)
17. Amanda Runk – Mentor (RESA/2)
18. Leandra Thompson – Mentor (RESA/2 and RESA/2)
19. Heather Ward – Mentor (RESA/2)
20. Mandy Pelfrey – Building mentor (CH)
21. Louis Reid – Building mentor (WHS)

Substitute Teachers

22. Justus Anderson
23. Ashley Fluent
24. Mahala Henson
25. Seth Leach

F. Correction of Employment: Greg Barlow \$5,000.00 stipend as Federal Programs Coordinator

G. Pay Schedule Adjustment for Column #7 with Asterisk on a Regular Cook: An increase of \$0.50 per hour may be paid to a Regular Cook (one at each building) who is trained in ordering, paperwork processing, and assumes additional responsibilities upon the absence of the Head Cook. The increase will be on the employee's full contract, not just when the Head Cook is absent from duty. Each employee who will receive this increase must be approved by the Board of Education and are listed below:

1. Pam Carper – Washington High School
2. Susan Spears – Washington Middle School
3. Pam Wilt – Cherry Hill Primary School

Motion 2026-67

Mr. Bunch moved to accept the Superintendent's report A-G.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Bunch, yea (5 yeas)

President Camp declared the motion carried.

The Superintendent recommended the approval of the following instructional items:

H. Agreement for Preschool with Community Action of Fayette County:
See attachment.

Motion 2026-68

Mr. Upthegrove moved to accept the Superintendent's report H.

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Bunch, abstain; Dr. Camp, yea
(4 yeas)
(1 abstention)

President Camp declared the motion carried.

The Superintendent recommended the approval of the following instructional items:

- I. Approval of Student Handbook and Calendar for The Blue Lion Early Learning Center for 2026-2027:** See attachment.

The Superintendent recommended the approval of the following operational item:

- J. Cell Phone Reimbursement Schedule for 26/27:** Add Special Education Supervisor to Level 3 \$27.00. Reimbursements will be made in 6 month increments in December and June and pro-rated as applicable.

The Superintendent recommended the approval of the following service items:

- K. Southern Ohio Educational Service Center Governing Board Program Service Agreement:** See attachment.

- L. Transportation Agreement with Parent for 2026-2027:** See attachment.

The Superintendent recommended the approval of the following athletic items:

M. Athletic Supplemental Contract Employment:

The following personnel are recommended for employment on the Supplemental Salary Schedule for Fiscal Years 2024-2026. Pursuant to ORC 3313.53, vacant positions were posted for certificated employees and certificated non-employees and no persons may have applied for or accepted the positions. For the positions for which there were no qualified certificated individuals, qualified non-certificated individuals may be recommended. All coaching recommendations are subject to valid pupil activity permits.

1. Jacob Hays – Volunteer football coach, non-certificated, effective August 11, 2026
2. Faryn Collett – Middle school cross country coach, effective August 19, 2026
3. Keith Foster – Head swimming coach, non-certificated
4. Susan Holloway – Head gymnastics coach, non-certificated
5. Darren Mullins – JV boys bowling coach, non-certificated
6. Richard Dawson – JV girls bowling coach, non-certificated
7. Shannon Bartruff – Head varsity boys basketball coach, certificated
8. Seth Leach – Assistant boys basketball coach, non-certificated
9. Eric Ely – 8th grade boys basketball coach, certificated
10. Allen Hoosier – 7th grade boys basketball coach, non-certificated
11. Brandan Ellars – Assistant girls basketball coach, certificated
12. Tracy Tyree – 8th grade girls basketball coach, non-certificated
13. Jaelyn Mason – Head varsity girls wrestling coach, certificated

14. Aurora Wilson -Assistant high school girls wrestling coach, non-certificated
15. Amy Stuckey – Reserve girls wrestling coach, ½ contract, non-certificated
16. (Jeremy) Chase Sluder – Middle school boys wrestling coach, non-certificated
17. Wes Gibbs – Volunteer wrestling coach, non-certificated

Motion 2026-69

Mr. Bunch moved to accept the Superintendent's report I-M.

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Bunch, yea; Dr. Camp, yea; Mrs. Downing, yea (5 yeas)

President Camp declared the motion carried.

TREASURER'S REPORT - Mrs. Mullins (Agenda Item 8)

A. The Treasurer recommended approval of the financial reports for July 2026.

B. The Treasurer recommended acceptance of the following donations:

1. \$5.00 – Board Member Support
2. \$45.87 – Palaskas Scholarship
3. \$82.00 – Anonymous - Cheer
4. \$100.00 – Anonymous – Big Blue Bus
5. \$173.00 – Gerald Begin – Football Fundraiser c/o Karsen Kegg
6. \$500.00 – Peletonia Fundraiser – Football
7. \$500.00 – Sean Sweeney – Scholarship for Calee Ellars
8. \$1,500.00 – Walmart – Spark Good Local Grant – Blue Lions Early Learning Center

C. The Treasurer recommended acceptance of the following funds:

1. \$1,740.25 – Improving Teacher Quality
2. \$2,161.46 – McKinney-Vento Homeless Assistance Program
3. \$5,353.08 - State Systemic Improvement Grant – Each Child on Track
4. \$14,305.54 - Title IV Part A Student Support & Academic Enrichment Programs
5. \$19,246.77 – IDEA Part B Special Education, Assistance for all Children with Disabilities Ages 3-21
6. \$28,000.00 – TechCred Reimbursement Grant
7. \$39,283.45 – Title I Disadvantaged Children
8. \$77,172.33 - Public School Preschool

- D. The Treasurer recommended the approval of Fiscal Year 26 Annual Commercial Paper Reporting as attached.
- E. The Treasurer recommended approval of the student activity budgets for 2026-2027 as attached.
- F. The Treasurer recommended the acceptance of the tax rates as established by the Fayette County Budget Commission as attached.
- G. The Treasurer recommended the Resolution to Authorize Change to 403(b) Plan Administrator and Restate IRS Pre-Approved 403(b) Plan Document as attached.
- H. At the request of the State Auditor any invoice of \$3,000 or more without prior approval will need to be board approved. Therefore, the Treasurer recommended the approval of \$3,360.00 to World's Finest Chocolate for Washington Middle School Student Council fundraiser in April of 2026.
- I. Five Year Forecast

Motion 2026-70

Mrs. Downing moved to accept the Treasurer's report A-I.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Mr. Bunch, yea; Dr. Camp, yea; Mrs. Downing, yea; Mrs. Lynch, yea (5 yeas)

President Camp declared the motion carried.

HEARING OF THE PUBLIC (Agenda Item 9)

(No more than 3 minutes per individual).

Washington Court House City Schools welcome discussion, comments and ideas to grow the District. However, complaints about public school employees should be made through the procedure outlined in Board Policy and not in open session.

April Self addressed the Board regarding the timeline for issuing scholarship checks.

OLD BUSINESS (Agenda Item 10)

None

NEW BUSINESS (Agenda Item 11)

- A. **Recommendation to Accept Proposals, Subject to the Treasurer's Approval of Contract, and to Authorize the Treasurer to Execute the Contract with Brian Bros. Painting & Restoration, LLC for auditorium renovation. Cost \$509,000.00. See attachment.**

Motion 2026-71

Mr. Upthegrove moved to accept the Recommendation to Accept Proposals, Subject to the Treasurer's Approval of Contract, and to Authorize the Treasurer to Execute the Contract with Brian Bros. Painting and Restoration, LLC for auditorium renovation.

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Mr. Bunch, yea; Dr. Camp, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea
(5 yeas)

President Camp declared the motion carried.

ADJOURNMENT (Agenda Item 12)

Motion 2026-72

Mrs. Lynch moved to adjourn the meeting.

Mr. Bunch seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Bunch, yea
(5 yeas)

President Camp declared the meeting adjourned.

Meeting adjourned at 7:50 PM

ATTEST
President



Treasurer

Becky Mullins